



## FOURTH INTERNATIONAL SYMPOSIUM:

### ICF EDUCATION

6 & 7 APRIL 2019  
KUWAIT CITY, KUWAIT

## CALL FOR ABSTRACTS

This **Fourth International Symposium: ICF Education** builds on the first held in Finland in 2015, the second in South Africa in 2017 and the third in Hamburg in 2018. The aim is to bring together people from around the world who are teaching about or using the International Classification of Functioning, Disability and Health (ICF) in health statistics and administration, clinical practice and education such as in interprofessional education, research and product development.

Collaboration and participation from all stakeholders are important. All participants are expected to share their experiences (whether they present an abstract or not) and learn from each other. Participation is required! Accepted presentations will be posted on the [www.ICFEducation.org](http://www.ICFEducation.org) website.



- Date:** Saturday & Sunday 6 & 7 April 2019  
**Venue:** Kuwait City, Kuwait (the venue will be announced soon)  
**Host:** Kuwait WHO-FIC Collaborating Centre, Ministry of Health-Kuwait  
**Cost:** Symposium including food and beverage is free. Participants are responsible for costs of transport, accommodation and other meals  
**Visa:** The host will organise your visa. The information page in your passport should be uploaded with registration.

#### SYMPOSIUM THEME

ICF: Measurement for better participation

#### SYMPOSIUM TOPICS

1. ICF-related tools to evaluate functioning  
The relationship between the ICF and assessment with tools such as surveys, standardised measures, profession specific tests and self-reports, for example is often a source of questions from new comers to ICF. Abstracts illustrating the teaching methods to respond to these questions are welcome.
2. Educating on ICF  
Now that the ICF is nearing 20 years of age there have been many examples of introducing the ICF to health professionals and student health professionals. Examples of curricula and methods of teaching ICF are encouraged. Also examples of education for other audiences, such as health policy makers and administrators, statisticians, and people with disabilities, carers and disabled people's organisations.
3. ICF-based evidence informing policies  
Under this topic examples of how ICF based information has informed policy development and the impact of the policies on populations are encouraged.



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### IMPORTANT DATES

<b>Abstract submission opens</b>	7 December 2018
<b>Abstract submission deadline:</b>	10 February 2019
<b>Notification of outcome:</b>	18 February 2019
<b>Registration deadline:</b>	3 March 2019 <b>(for visa purposes)</b> . The information page in your passport should be uploaded with registration.
<b>Registration deadline:</b>	25 March 2019 <b>(for visa free countries and for those from Kuwait)</b>

### PLAN YOUR VISIT

#### KUWAIT CITY

Located in the north-east corner of the Arabian Peninsula. The flat, sandy Arabian Desert covers most of Kuwait. Kuwait is a constitutional sovereign state with a semi-democratic political system. Kuwait has a high-income economy backed by the world's sixth largest oil reserves. The Kuwaiti dinar is the highest valued currency in the world.

Tourists, who look forward to a relaxed entry into the Muslim world, can enter Kuwait, and wander around souks, mosques, sandy traces of ancient Bedouin days, excellent museums, a corniche ornamented with combed beaches and extravagant restaurants, modern shopping complexes and marinas, long and lazy retreats, and new beach resorts. But, behind the extravagant richness, lies the traditional values and warm Arabian hospitality.

Foreign workers constituting 80 percent of the labour force. Kuwaiti nationals constitute 1.4 million of the 4.6 million population in the country, and they get to enjoy the benefits of a generous social welfare system that guarantees employment, housing, education and healthcare.

#### TRANSPORT

Kuwait has cheap and well spread transport system with local and intercity buses that operate round the clock. Taxis charge a flat rate between the city and airport. Local taxis without meters are available for getting around. To hire a car, one must have an International Driving Permit.

#### VISA REQUIREMENT

When you arrive, you'll need to ensure your passport is valid for at least three months beyond your intended departure date.



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If you require a visa to enter Kuwait the symposium organisers will apply for your visa. The only thing you have to do is to upload the information page of your passport as one PDF file when you register for the symposium. Do you require a visa? Go to [https://evisa.moi.gov.kw/evisa/home\\_e.do](https://evisa.moi.gov.kw/evisa/home_e.do).

### SYMPOSIUM VENUE

The symposium will be held in a 5-star hotel. The venue will be announced shortly

### ACCOMMODATION



Information will soon be available on the symposium website: [www.icfeducation.org](http://www.icfeducation.org)

### GENERAL INFORMATION

1. The symposium language is English and all abstracts and presentations must be made in English. Translation will not be provided.
2. An abstract must be submitted online for each proposed presentation.
3. The abstract will be reproduced in a poster booklet and made available on the [www.ICFEducation.org](http://www.ICFEducation.org) website as submitted by the author. It is the author's responsibility to submit a correct abstract.
4. Authors are requested to make their slide presentations available for publication on [www.ICFEducation.org](http://www.ICFEducation.org).
5. All abstracts submitted should reflect at least one of the symposium topics.
6. All correspondence will be with the person who submits the abstract online, including notification of the outcome. This person is responsible for informing all authors of the status of the abstract.
7. Abstract authors are responsible for providing all copyright permissions for material included in their abstracts and presentations.
8. The scheduling of all presentations will be determined by the Symposium Organising Committee to ensure best fit with the overall programme. Any requests for specific times will not be considered. Similar abstracts in related topic areas will be grouped together for presentation.
9. PowerPoint presentation will be the only resource available for platform presentations.



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10. The presentation should include the same content and follow the same outline as that described in the abstract.
11. All decisions of the Symposium Organising Committee are final.

### SUBMISSION GUIDELINES

Abstract submission must be made electronically at <http://icfeducation.org/upcoming-events>. All correspondence will be with the person who submits the abstract online. The form will have limited space for data entry. The available word count is indicated below.

### SUBMISSIONS SHOULD INCLUDE THE FOLLOWING:

<b>Title:</b> [20 words]	Clearly describes the abstract.
<b>Author(s):</b>	Name of presenter and co-authors; organisation/institution, city, country, e-mail, mobile number
<b>Abstract</b> [350 words]	
Background:	The context for the work.
Purpose:	The major reason for undertaking the work and any secondary objectives.
Methods:	Principles, methods/approaches that were applied/involved.
Results:	Summary of the main findings.
Conclusion(s):	What can be concluded from your work? What are the suggestions for future work?
Implications:	The implications of your work and how will the results be translated into practice / management / education / policy.
<b>Keywords:</b>	Use up to three keywords to describe your work.
<b>Funding acknowledgements:</b> [20 words]	Please acknowledge all funding sources that supported your work. If the work was unfunded, please state this.
<b>Ethics approval:</b> [20 words]	Please name the ethics committee that approved your work, where appropriate. If ethics approval was not required, or you do not have an ethics system in your country, please state this.
<b>Preference for oral or poster presentation</b>	Oral/poster



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### PRESENTATION FORMATS

The Scientific Committee may accept the abstract for presentation, in English, in one of the following formats:

#### ORAL PRESENTATIONS

The topic is delivered verbally, generally accompanied by visual information in the form of PowerPoint slides. The talks are 20 minutes in length.

#### POSTER PRESENTATIONS

The topic is delivered using brief written statements and graphic materials, such as charts, figures and photographs displayed on a poster board. Presenters have the opportunity to discuss their work with symposium participants during designated times in the programme. The dimensions of the poster should be A0 paper size (portrait orientation) (841 x 1189 mm / 33.1 x 46.8 in).

**Abstract authors may specify their preferred format. It should be noted that there is very limited time during the symposium for oral presentations. Abstracts not selected for platform presentation will be offered the opportunity to present their work as a poster.**

### SELECTION CRITERIA

**Abstracts will be reviewed by the Symposium Organising Committee. The following principles will be used in selecting the abstracts for presentation.**

- The abstract addresses at least one of the topics of the symposium
- The content of the abstract is clear and logical

### CONSENT, PERMISSIONS AND COPYRIGHT

**In submitting an abstract you must confirm that:**

- You accept responsibility for the accuracy of the submitted abstract and understand that the content cannot be modified or corrected after the submission deadline and that it will be published exactly as submitted
- All co-authors are aware of and agree to the content of the abstract and support the data presented
- You accept responsibility as the contact person for all correspondence about the abstract and to share information with all authors about its status



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- You have secured any copyright/permissions clearance required relating to any previous presentations, equipment or other material for inclusion in the symposium and symposium publications
- For all studies involving human participants or animal subjects, permission has been obtained from the relevant regulatory authority and properly informed consent given where appropriate
- The work is original, except for extracts from copyrighted works used with permission from the copyright holders, and that it does not infringe upon any copyright, proprietary, or personal right of any third party
- You have identified any potential conflicts of interest

When completing the online submission process the submitter will be asked to confirm that the presenting author has read and understood the general information and the requirements they are expected to fulfil.

#### CONTACT PERSON

Safeya AlSayegh	WHO-FIC cc Kuwait	<a href="mailto:safeya@dr.com">safeya@dr.com</a>
Suhair azam	WHO-FIC cc Kuwait	<a href="mailto:suhairazam@gmail.com">suhairazam@gmail.com</a>

#### ORGANISING COMMITTEE

Migbel Alnagar	Director of WHO-FIC Collaborating Centre, Ministry of Health, Kuwait	<a href="mailto:Doctorm80@hotmail.com">Doctorm80@hotmail.com</a>
Azza Mohamed Badr	Technical Officer: Vital Statistics and Country Support, WHO, Egypt	<a href="mailto:badra@who.int">badra@who.int</a>
Ahmed Okasha	Head of International Classifications Department, WHO-FIC Collaborating Center, Ministry of Health, Kuwait	<a href="mailto:Dr_amo75@yahoo.com">Dr_amo75@yahoo.com</a>
Catherine Sykes	Chairperson: ICF Education Editorial Board, Australia	<a href="mailto:crsykes@gmail.com">crsykes@gmail.com</a>
Stefanus Snyman	Project Manager: WHO-FIC African Collaborating Centre, South Africa	<a href="mailto:stefanusnyman@gmail.com">stefanusnyman@gmail.com</a>
Olaf Kraus de Camargo	Secretariat: Functioning and Disability Reference Group of WHO-FIC, Canada	<a href="mailto:krausdc@mcmaster.ca">krausdc@mcmaster.ca</a>

#### REGISTRATION AND ABSTRACT SUBMISSION

<http://icfeducation.org/upcoming-events>



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#### OTHER EVENTS COINCIDING WITH THE SYMPOSIUM

- 2 & 3 April 2019  
ICanFunction mHealth Solution meeting (closed)  
Family Development Committee (FDC) of WHO-FIC (can apply for observer status) TBC
- 4 & 5 April 2019  
Functioning and Disability Reference Group of WHO-FIC (can apply for observer status)  
Education and implementation Committee of FDRG (can apply for observer status) TBC

For more information and to register: <http://icfeducation.org/upcoming-events>



ICF EDUCATION